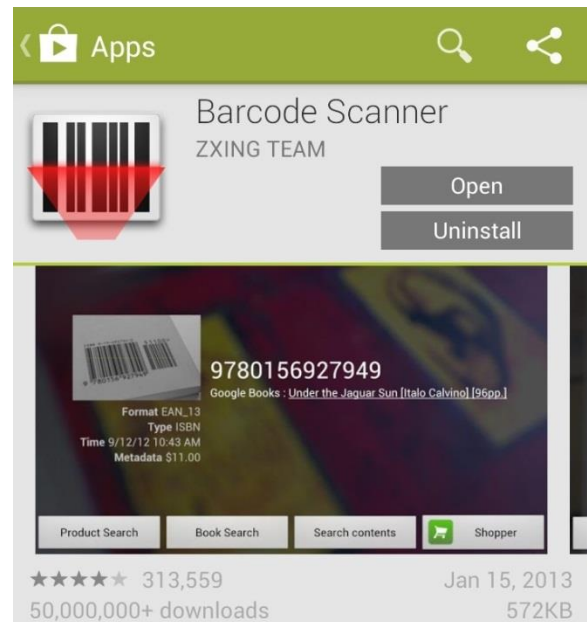
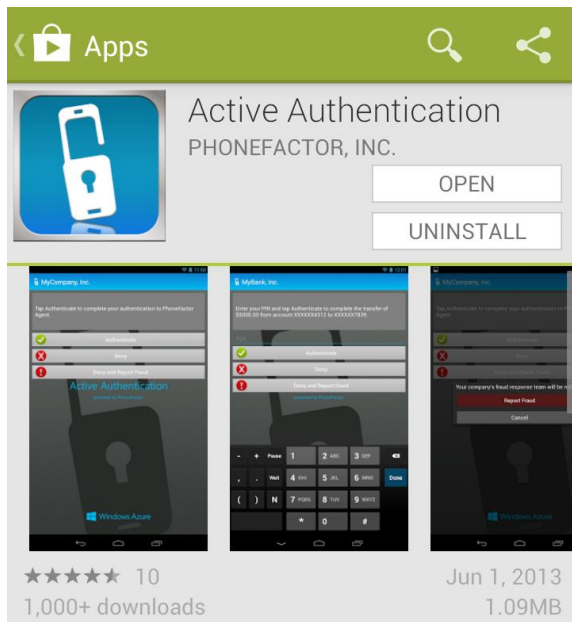


## Instructions for Enrolling the PhoneFactor Smartphone App

These instructions will walk you through enrolling the PhoneFactor phone app. The phone app is available only on the iPhone and Android platforms. The images below are from the Android platform.

Download and install the app. Additionally, if you have an Android device, you will need to download and install "Barcode Scanner" by ZXING TEAM.



Access the PhoneFactor User Portal at <https://pfp.iot.in.gov/phonefactor>, login with your username, in the form of DOMAIN\username, and password.

Version 5.0.9  
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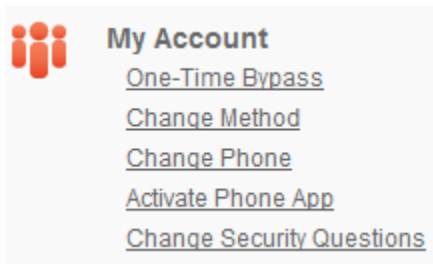
Username

Password

Log In

Continued on next page

Once you are logged into PhoneFactor. Click Activate Phone App on the left side menu.



Click on the “Generate Activation Code” button. The buttons are not active in the images below.

## My Account: Activate Phone App

First install the PhoneFactor phone app on your phone, then click the Generate button to receive an activation code. The activation code will be entered in the phone app to complete the activation process. The activation code expires in 10 minutes. You may generate a new code at any time.

[Generate Activation Code](#)

PhoneFactor will generate an activation code and present you with a QR code that you can scan with your app:

After activating the PhoneFactor phone app on your device, you'll need to change your method to Phone App. Click the Change Method link in the navigation menu and specify the Phone App method to start using the app.

Activation Code

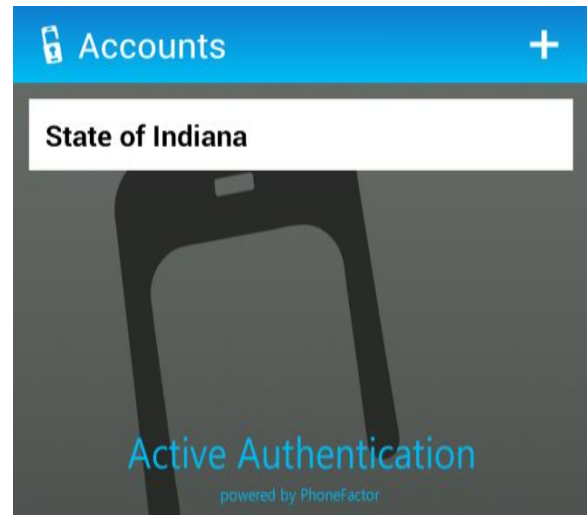
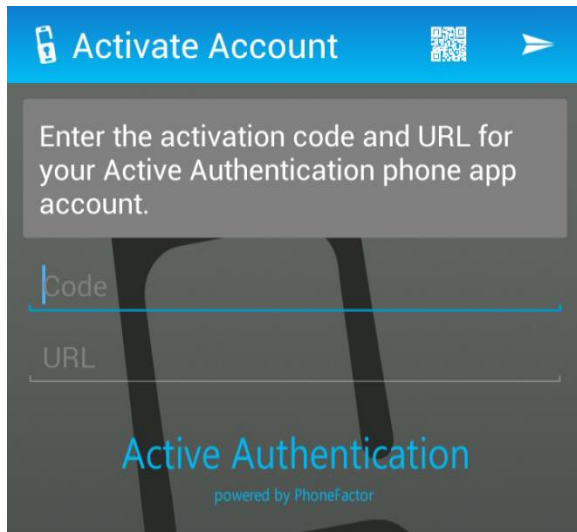
**386 633 704**

URL

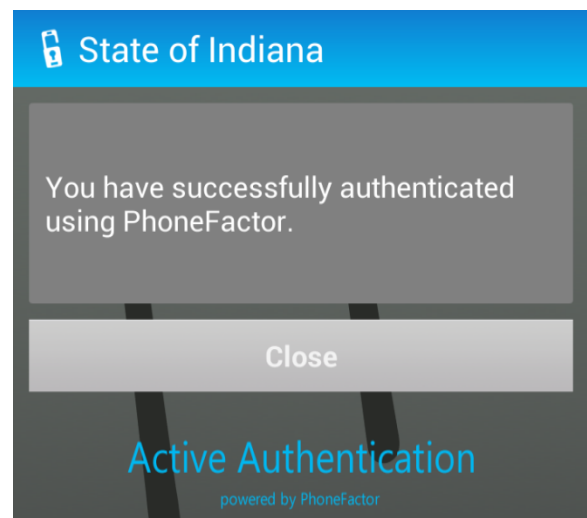
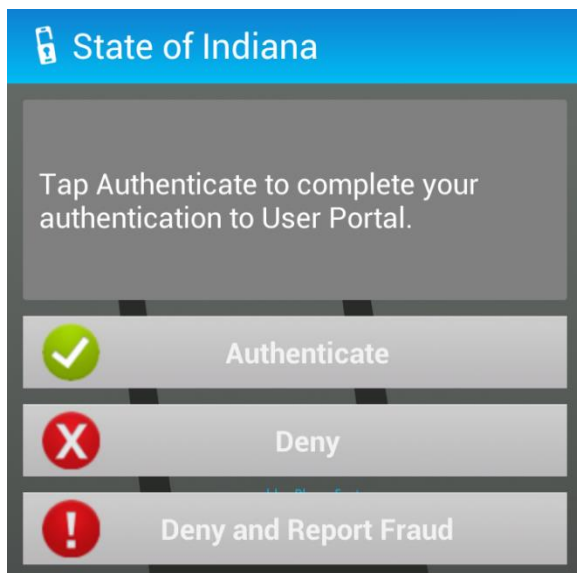
**<https://pfp.iot.in.gov/app>**



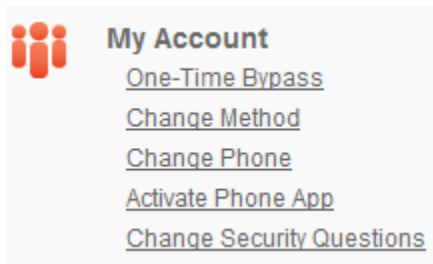
Open up your app, click the scanner button at the top of the app, and point your camera at the screen. The scanner will scan the QR code and activate your phone. You may also type the code and URL into the app manually, and then click the arrow button, if you wish. When activation is complete, the app will display “State of Indiana”.



Click the “Authenticate Me Now” button on the webpage and PhoneFactor will send out an authentication request to your phone. Click Authenticate to complete the request and then click Close to close the app.



Once you have activated the app, click Method in the left side menu



Click the drop-down box under Method and change it to Phone App. Click Save.

Method

Phone App ▼

Save

Once you have saved your option, you can test by logging out of the user portal and logging back in. The PhoneFactor App will prompt you to verify your login.

Congratulations! You have successfully activated the PhoneFactor Phone App.